## State Hygienic Laboratory

### COVID-19

## Diagnostic PCR Specimen Packaging

#### **Prior to Collection**

- Kit components may vary. Follow storage temperature instructions indicated on the kit.
- Collection guidance is available on the CDC COVID-19 website under Resources for Laboratories.

#### **Sample Packaging**

- 1. Following collection, place the swab into the tube.
- 2. Break swab to fit into the tube.
- 3. Tightly seal the cap. Leaking samples cannot be tested.
- 4. Label the tube with patient name and date of birth.
- 5. Place the sealed tube and absorbent pad into the biohazard bag.
- 6. Place the Test Request Form in the **outside pocket** of the biohazard bag. For infection control, do not place the form inside the bag or staple to the outside of the bag.
- 7. If sending multiple samples, place all packaged samples into a larger bag or box.
- 8. Immediately refrigerate the specimen at  $2 8^{\circ}$  C.

#### **Package Labeling**

Label the outer-most packaging with 1) "COVID-19", 2) From: Your facility name, 3) To: SHL

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#### **Delivery**

Samples may be delivered to SHL via CDS courier, shipped by UPS or FedEx overnight, or in person during business hours. Visit <a href="https://covidtesting.shl.uiowa.edu/">https://covidtesting.shl.uiowa.edu/</a> > Specimen Delivery for details.

#### Healthcare Providers: Order tests online!